



STATE BANK OF INDIA

**PREMISES & ESTATE DEPARTMENT, LHO MUMBAI METRO**

3<sup>RD</sup> FLOOR, SYNERGY BUILDING, G- BLOCK,  
BANDRA KURLA COMPLEX, MUMBAI-400 051

TENDER ID: MUM20241202

**APPLICATIONS FOR EMPANELMENT OF MANUFACTURERS/  
AUTHORISED DEALERS OF BATTERY MANUFACTURERS (i.e. AMAR  
RAJA/ EXIDE /HBL/ PANASONIC & ROCKET) FOR SBI  
BRANCHES/OFFICES/ATMS UNDER CONTROL OF  
MUMBAI METRO CIRCLE.**

**Manufacturers / Authorised dealers of (Amar Raja, Exide, Panasonic, Rocket and HBL) are eligible to apply, Proof of valid dealership to be submitted along with authorization letter to participate in the empanelment**

**The vendor should have a valid digital signature to participate in the online tendering process**

**TENDERSUBMITTEDBY:**

NAME : \_\_\_\_\_  
ADDRESS : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
GSTINNO : \_\_\_\_\_  
E-MAIL ADDRESS : \_\_\_\_\_  
DATE : \_\_\_\_\_  
MOBILE NO. : \_\_\_\_\_



## **EMPANELMENT NOTICE**

State Bank of India, LHO Mumbai Metro circle invites online applications from Manufacturers/ Authorised dealers of batteries having offices and service facilities in Mumbai for Empanelment of Battery Suppliers to State Bank of India Branches and Offices under LHO Mumbai Metro Circle.

1	Empanelment application form available for download from the websites:	1) <a href="https://www.sbi.co.in">https://www.sbi.co.in</a> under “SBI in the News” link “Empanelment of vendors” 2) “ <a href="https://etender.sbi/SBI">https://etender.sbi/SBI</a> ”																					
2	Availability for download from the above websites	<b>From 02.12.2024 to 23.12.2024</b>																					
3	Last date and time for submission of online applications in e-tender portal	<b>23.12.2024 by 3.00 P.M.</b>																					
4	Portal for submission of applications	“ <a href="https://etender.sbi/SBI">https://etender.sbi/SBI</a> ”																					
5	Date and Time of opening of online applications:	<b>23.12.2024 at 3.30 P.M.</b>																					
6	For any queries or support in connection with the online Submission of applications, please contact our E-procurement solutions agency	e-Procurement technologies Limited, Ahmedabad: <b><u>For e-Tender Support for Bidders</u></b> <table border="1"><tr><td>Dinesh Bagresha</td><td><a href="mailto:Dinesh.bagresha@eptl.in">Dinesh.bagresha@eptl.in</a></td><td>9510812960</td></tr><tr><td>Nandan Valera</td><td><a href="mailto:Nandan.v@eptl.in">Nandan.v@eptl.in</a></td><td>9081000427</td></tr><tr><td>Khushboo Mehta</td><td><a href="mailto:khushboo.mehta@eptl.in">khushboo.mehta@eptl.in</a></td><td><b>9510813528</b></td></tr><tr><td>Pooja Shah</td><td><a href="mailto:Pooja.shah@eptl.in">Pooja.shah@eptl.in</a></td><td><b>9328931942</b></td></tr></table> <b><u>For Registration / DSC Verification / Profile Approval:</u></b> <table border="1"><tr><td>Sonu Tank</td><td><a href="mailto:Sonu@abcprocure.com">Sonu@abcprocure.com</a></td><td>63532 17080</td></tr><tr><td>Satabdi Dey</td><td><a href="mailto:Satabdi@abcprocure.com">Satabdi@abcprocure.com</a></td><td>90990 90830</td></tr><tr><td>For Escalations</td><td><a href="mailto:info@abcprocure.com">info@abcprocure.com</a></td><td>07968136866 6353217080</td></tr></table> <p>For any Guidance/ Assistance of event submission, Please contact on above numbers or download the manuals from website homepage <a href="https://etender.sbi/SBI">https://etender.sbi/SBI</a> to know the Minimum system requirement, DSC settings, and submission process.</p>	Dinesh Bagresha	<a href="mailto:Dinesh.bagresha@eptl.in">Dinesh.bagresha@eptl.in</a>	9510812960	Nandan Valera	<a href="mailto:Nandan.v@eptl.in">Nandan.v@eptl.in</a>	9081000427	Khushboo Mehta	<a href="mailto:khushboo.mehta@eptl.in">khushboo.mehta@eptl.in</a>	<b>9510813528</b>	Pooja Shah	<a href="mailto:Pooja.shah@eptl.in">Pooja.shah@eptl.in</a>	<b>9328931942</b>	Sonu Tank	<a href="mailto:Sonu@abcprocure.com">Sonu@abcprocure.com</a>	63532 17080	Satabdi Dey	<a href="mailto:Satabdi@abcprocure.com">Satabdi@abcprocure.com</a>	90990 90830	For Escalations	<a href="mailto:info@abcprocure.com">info@abcprocure.com</a>	07968136866 6353217080
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7	SBI reserves the right to accept or reject any or all applications without assigning any reasons Thereof, even after opening and no claim or correspondence shall be entertained in this regard																						
8	For Clarifications Please Contact: <b>022-26445665/5645</b> , <a href="mailto:agmpe.lhomum@sbi.co.in">agmpe.lhomum@sbi.co.in</a> .																						

**Assistant General Manger (P&E)**

**LHO Mumbai Metro**

Signature of the vendor with seal



## **PRE-QUALIFICATION CRITERIA**

### **EMPANELMENT OF BATTERY MANUFACTURERS/ AUTHORIZED DEALERS FOR SBI BRANCHES/ATMS AND OFFICES UNDER CONTROL OF LHO MUMBAI**

State Bank of India invites applications from Battery Manufacturers / Authorised dealers of Amar Raja, Exide, Panasonic, Rocket and HBL for SBI Branches/ATMS and Offices in Mumbai, Thane, Raigad and Palghar dist etc. Providing technical support under warranty period for batteries and allied equipment. Applicants who fulfill the eligibility criteria as detailed below need only apply. Duly completed applications in the prescribed format with required documents etc. should be submitted online before last date of submission in online portal <https://etender.sbi/SBI> .

#### **SCOPE OF THE WORK:**

Rate Contract for Supply, Installation, Testing and commissioning of various sizes of batteries of SMF (sealed maintenance free) VRLA (Valve Regulated Lead Acid batteries of 20 HR rated capacity electrolyte in paste form are accepted) batteries to Branches/Offices spread all over LHO Mumbai. Providing technical support during breakdowns, warranty period. Buy back of old SMF/ Tubular batteries of same ratings on as is where is condition.

#### **ELIGIBILITY CRITERIA**

- (i) Only Original Equipment Manufacturers (OEM)/ Authorised dealers of Amar Raja, Exide, Panasonic, Rocket and HBL will be allowed to participate. Proof of dealership certificate along with authorization certificate to be submitted as proof. The applicant should have sufficient number of technical and administrative employees. The applicant should submit their credentials along with a list of employees, contact details etc.
- (ii) The firm must be registered with PSU/Govt. Organizations/ Semi Govt. Department/ Nationalised Banks
- (iii) The firm must be at least Seven years old as on 31st October 2024 and copy of Company's Certification of Registration should be enclosed.
- (iv) The firm requires to furnish their PAN No, GST Registration for State of Maharashtra. etc.
- (v) The OEM/ Dealer should have supplied similar rated capacity (in all ratings up to 150AH) in PSU Banks/ Financial Institutions/State and Central Govt Organizations/reputed IT companies, Insurance companies. The work order must be in the name of the OEM/ Dealer (Work orders and work completion certificates to be enclosed.)
- (vi) The firm must have full-fledged offices in Mumbai/ THANE, Navi Mumbai, Raigad and Palghar. The list of service center with Contact details and staff details must be attached.
- (vii) The firm must enclose company's certificate of Registration.



- ✓ Average annual financial turnover during the last 3 years ended 31.03.2024 should not be less than Rs.1.00 crores per year in similar activities (in case companies with multiple business interests).
- ✓ The Firm must enclose the solvency certificate not less than Rs 1.00 Crore issued on or after 01.08.2024
- ✓ The firm must have a valid digital certificate.
- ✓ Satisfactory / Completion Certificates and Purchase Order copies or LOI copies from clients etc from Central / State Govt / PSU / Banks / Financial Institutions / Reputed MNC etc for similar.
- ✓ The firm must have valid ISO certification.
- ✓ The applicant must comply to Bank's terms for Payment, delivery, rate contract and penalty
- ✓ The applicant must comply to Bank's Technical terms conditions
- ✓ Firm must have GST registration

Interested and eligible firms may submit the applications duly filled with all attested copies of the necessary certificates and documents as per the enclosed Checklist in online portal <https://etender.sbi/SBI> on or before the stipulated date and time. The Bank reserves the right to accept or reject any or all applications without assigning any reason thereof.

**Assistant General Manger (P&E)**

**LHO Mumbai Metro**



**GENERAL CONDITIONS:**

- a. Preference will be given to those who have history of timely completion of works of similar nature, taken up by them during the last 7 years.
- b. Those who are earlier empaneled by the Mumbai Metro Circle of the Bank need to apply afresh
- c. The Bank's officials or their authorized representatives will visit your manufacturing unit(s)/factory to inspect about the facilities available for manufacturing and testing of the equipment before finalizing for empanelment. The decision of the committee as regards to suitability of the vendor is final.
- d. The applicant shall agree and authorize the Bank to obtain the confidential report from the clients to verify the work executed by them.
- e. This empanelment shall be valid for the entire Mumbai Metro Circle of SBI for a period of **three years** from the date of empanelment. The Bank may review/ update the panel during its validity period at any time(s) and may exclude/ de-list any firm from the empaneled list depending upon the instances warranting such exclusion at the sole discretion of the Bank
- f. Bank reserves the right to de-panel the vendor at any stage during the validity period based on their performance and feedback from the branches/RBO/AO under Mumbai Metro circle.
- g. Any OEM/ dealer de-listed earlier by the Bank are in-eligible and they need not apply
- h. Bank will conduct e-tendering from the short listed panel as per requirement as and when required and no separate notification will be published in the newspaper. Technically qualified vendors from e-tendering through Bank's website 'www.sbi.co.in' are only allowed to participate in e-reverse auction for the realization of rates for ON-LINE UPS systems of various ratings through Bank's Empaneled agency
- i. Bank is not responsible for the late receipt due to any online delay, strikes or any other reasons. The incomplete application is liable to be rejected summarily.
- j. Bank reserves the right to accept or reject any or all applications without assigning any reasons. If at any stage the information furnished by the applicant is found to be incorrect at a later stage; he shall be liable to be debarred from participating in the tender.
- k. In case discrepancies are found in the information submitted, the application shall be considered unsatisfactory and the tenderer will not be eligible to bid. The State Bank of India will not enter into any correspondence with tenderer except seek clarification when necessary. The decision of the State Bank of India to accept or reject any application for pre-qualification will be final.
- l. The service centers with contact details if any in Mumbai, Thane, Navi Mumbai, Raigad and Palghar cities with sufficient spare parts and technically qualified service technicians to provide prompt services and regular preventive maintenance. Firm should submit the contact details with escalation structure.
- m. Open Circuit Voltage of all the batteries shall be recorded before installation and same to be submitted with installation report without which no payment will be released.
- n. The applicant should produce authorization letter from their company confirming that they are their authorized dealer.



**Check List**

<b><u>Name of the Vendor</u></b>	<b><u>EMPANELMENT OF BATTERY MANUFACTURERS/ AUTHORIZED DEALERS FOR SBI BRANCHES/ATMS AND OFFICES UNDER CONTROL OF LHO MUMBAI</u></b>
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**Enclosure:**

<b>Sl. No.</b>	<b>Particulars</b>	<b>YES / NO</b>
1	Applications duly filled and signed	
2	Declaration from the applicant duly signed and filled	
3	PAN/GST/TIN registration	
4	Copy of Registration of Company	
5	I.T. Registration and Assessment order	
6	ISO certification	
7	Balance Sheet and Profit & Loss Account for the last 3 years from Chartered Account, consolidated audited turn over, solvency certificate	
8	Copies of Empanelment and registration details with other Dept. /Organization	
9	Work Completion Certificates	
10	List of Technical / Administrative personnel employed with contact details	
11	List of service centers and offices in Mumbai/ Thane/ Navi Mumbai with address	
12	GST Registration for the state of Maharashtra	
13	Solvency Certificate	
14	Escalation Matrix	
15	Authorisation letter from manufacturer	
16	Dealership Certificate	

**Signature of the applicant(s) with seal:**

Date:

Place:

**Signature of the vendor with seal**

**OTHER RELEVANT INFORMATION**

S No	City	Service center with address	Details of Technical staff	
			Name & Contact details	Designation & Qualification
1	Mumbai			
2	Thane			
3	Navi Mumbai			
4	Palghar			
5	Raigad			

S No	Particulars	Details	Remarks
1	List of major production equipment in possession of the firm		
2	List of testing instruments		
3	List of laboratory equipment		

Signature of the Applicant  
(with seal)

Date:  
Place:

Signature of the vendor with seal

## Annexure- B

### WORK COMPLETED DURING THE LAST SEVEN YEARS (FROM 31.10.2017 to 31.10.2024)

Sl no	Rati ng of the UP S in KVA and loca tion	Con tract Am ount	PO Number and Date of Award	Stipul ated Date of install ation	Actual Date of installation	Actual value of installa tion in ₹	Name & Addres s,  contact Of Client	Contact number of the client	Email Id of the client.
1									
2									
3									
4									
5									

Note: (1) Request to upoad the maximum 5 highest value of the works executed in the above period.

(2) Request you to fill the all the data as required and not mention enclosed, submitted, Yes, No etc.

Please attach evidence like copy of award letter / completion certificate given by client / architect. Please also attach colored photographs of completed work.

Signature with seal

Name:

Place:

Date:



**WORKS ON HAND**

UPS rating in KVA and Location	Contract Amount	Date of Award	Stipulated Date of installation	Present Status	Name & Address of Client	Name & Phone Nos Of client's Contact Person	Name, Address & Phone nos Of architect

Signature with seal

Name:

Place:

Date:



**Annexure-D**

**Declaration-Cum- Certificate on the Letter Head of Bidder Regarding Restrictions on Procurement From Bidders From A Country Or Countries, On Grounds Of Defence In India, Or Matters Directly Related Thereto, Including National Security.**

**Restrictions under Rule 144 (XI) of General Financial Rules 2017 of Ministry of Finance, India order no. F. No 6/18/2019/PPD dated 23<sup>rd</sup> July 2020**

I/We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India;

I/We, the bidder (Specify full name -----) ---) certify that we are NOT from such a country OR, if from such a country, has been registered with Competent Authority.

I/We hereby certify that we fulfil all requirements in this regard and is eligible to be considered.

(Signature of Authorised Signatory along with Seal)

Name of authorised signatory:

Designation of Authorised signatory:

List of Evidences enclosed:

1. Copy of certificate of valid registration with the Competent Authority (Score out if not applicable)
2. ....
3. ....
4. ....

Date:

Place:

**DECLARATION**

1. We have read and understood this application. We are authorized to sign and submit these documents.
2. We understand that if any stage it is found / noticed by the Bank, that any information thus provided by us is untrue / incorrect partly or fully and in case of receipt of adverse / unsatisfactory report from other clients / Bankers, the Bank may not consider our tender and / or may de-list us and / or may take any appropriate action against us.
3. We also understand that partly / wrongly filled tenders and / or applications not on prescribed pro-forma and or applications not accompanying relevant documents / enclosures / annexed documents are liable to be summarily rejected by the Bank.
4. The Bank's reserves the right to reject all and or any bid without assigning any reason whatsoever.
5. We hereby confirm and certify that the information given above is correct and true and the enclosures annexed herewith are genuine to the best of my / our knowledge and believe.
6. Batteries should carry a **minimum warranty of three years** from the date of installation. Onsite warranty should include free replacement of batteries during the warranty period.
7. The rate should be inclusive of all, levies, transport, transit insurance, loading-unloading etc. excluding GST. GST shall be paid separately as per norms. The rates shall be firm throughout the execution of the order. No variation in the quoted rates subsequently will be allowed and no additional claims other than quoted rates will be entertained. The rates should be inclusive of the delivery and installation charges of the sites.
8. The vendor must quote rates for battery supply and buy back separately
9. The Batteries should be supplied & installed within **two weeks** from the date of confirmed purchase order.
10. **Penalty:** If the delivery is not done within the stipulated time period, a penalty of 0.5% will be levied on the cost per week or part thereof for the delayed period subject to the maximum of 5% of the order value.
11. The Battery shall conform to the Bank's standard specifications supplied with this notice and any deviation will be suitably penalized.



12. Wherever interstate movement is involved the compliance and completion of statutory formalities including matters relating to transport, sales tax, excise duty, or other access or tax and at the cost of vendor only. In case any document is to be signed for the purpose, the same may be obtained by the vendors representative from the specified office/branch of the bank and the same will be signed and returned by the bank after due verification.
13. Bank reserves the right to ask the vendors to divert the ordered equipment for a particular site to a different location/city/site, if the situation so warrants.
14. I/ we have read and agree to all the terms and conditions.

Date:

Place:









## APPLICATION FORM

**TO BE FILLED IN ONLINE PORTAL (i.e, <https://etender.sbi/SBI>)**

S no	Details	<b><u>Please fill the data (Don't mention as Enclosed/YES/ NO/ Submitted etc.,)</u></b>	Type of Document to be Uploaded	<b><u>Attach ment</u></b>
1)	Name of the Firm			
2)	Constitution of the Firm (Proprietorship/Partnership/Company)		Firm Registration	
3)	Proof of Original Equipment Manufacturer		Proof of document	
4)	Registered in panel of organization/statutory bodies such as PSU/ Govt Dept/ Semi Govt Dept/CPWD, PWD, MES, Banks etc. furnish their names, category and date of registration.		Enclose empanelment with other organizations	
5)	Date, month & year of Establishment of the firm		shop Establishment/ companies registration/ partnership deed	
6)	GST Number		GST	
7)	PAN Number		PAN	
8)	Contact person name			
9)	Mobile Numbers & Telephone numbers			
10)	Email ID			
11)	Registered Office Address		Enclose valid proof	
12)	Communication Address		Enclose valid proof	
13)	Local Address in Mumbai/ Thane/ Navi Mumbai		Enclose valid proof	
14)	Name of Partners /Associates /Directors.			
15)	Detailed description of high value of three works done during last 7 years, as per the criteria given. Copies of work orders, completion certificates must be enclosed.		Annexure B	
16)	Name and value of other similar major works on hand in PSU / Banks / Govt. Organizations / Software firms.		Annexure-C	



S no	Details	Please fill the data (Don't mention as Enclosed/YES/ NO/ Submitted etc.,)	Type of Document to be Uploaded	Attachment
17)	Banker's Name			
18)	Declaration regarding near relatives working in the Bank.			
19)	Names and addresses of the persons who will be in position to certify about the quality as well as performance of your organization.			
20)	Declaration		Annexure-E	
21)	Turnover			
	FY 2023-24	₹	Certificate issued by CA/ Profit & Loss statement	
	FY 2022-23	₹	Certificate issued by CA/ Profit & Loss statement	
	FY 2021-22	₹	Certificate issued by CA/ Profit & Loss statement	
28)	Office details in the Mumbai/ Thane/ Navi Mumbai		Enclose the proof of office	
29)	service centers (if any)details in Mumbai/ Thane/ Navi Mumbai/ Palghar/ Raigad		Enclose the proof of service center	
30)	Escalation matrix			
31)	Solvency Certificate			
32)	Declaration regarding Restriction on Procurement		Annexure- D	
33)	Other Relevant information		Annexure- A	
34)	Dealership Certificate			
35)	Authorisation letter for applying empanelment			
36)	<b>WORK-1</b>			
	<u>Work Order Details for Work-1</u>			
	Name of the Work		Work order (work-1)	
	Work Order No			
	Work Order Amount			
	Work Order Date			
	<u>Work Completion Details for Work-1</u>			Completion Certificate (work-1)
	Work Completion Value			
	Work Completion Date			
	Client Name			
	Client Address			
	Client Mobile Number and			

S no	Details	<u>Please fill the data (Don't mention as Enclosed/YES/ NO/ Submitted etc..)</u>	Type of Document to be Uploaded	<u>Attach ment</u>
	landline			
	Client official email ID:			
37)	<b><u>WORK-2</u></b>			
	<u>Work Order Details for Work-2</u>		Work order (work-2)	
	Name of the Work			
	Work Order No			
	Work Order Amount			
	Work Order Date			
	<u>Work Completion Details for Work-2</u>		Completion Certificate (work-2)	
	Work Completion Value			
	Work Completion Date			
	Client Name			
	Client Address			
	Client Mobile Number and landline			
	Client official email ID:			
38)	<b><u>WORK-3</u></b>			
	<u>Work Order Details for Work-3</u>		Work order (work-3)	
	Name of the Work			
	Work Order No			
	Work Order Amount			
	Work Order Date			
	<u>Work Completion Details for Work-3</u>		Completion Certificate (work-3)	
	Work Completion Value			
	Work Completion Date			
	Client Name			
	Client Address			
	Client Mobile Number and landline			
	Client official email ID:			
39)	<b><u>WORK-4</u></b>			
	<u>Work Order Details for Work-4</u>		Work order (work-4)	
	Name of the Work			
	Work Order No			
	Work Order Amount			
	Work Order Date			
	<u>Work Completion Details for Work-4</u>		Completion Certificate	
	Work Completion Value			
	Work Completion Date			
	Client Name			
	Client Address			
	Client Mobile Number and			



S no	Details	<u>Please fill the data (Don't mention as Enclosed/YES/ NO/ Submitted etc..)</u>	Type of Document to be Uploaded	<u>Attach ment</u>
	landline		(work-4)	
	Client official email ID:			
40)	<b><u>WORK-5</u></b>			
	<u>Work Order Details for Work-5</u>		Work order (work-5)	
	Name of the Work			
	Work Order No			
	Work Order Amount			
	Work Order Date			
	<u>Work Completion Details for Work-5</u>		Completion Certificate (work-5)	
	Work Completion Value			
	Work Completion Date			
	Client Name			
	Client Address			
	Client Mobile Number and landline			
	Client official email ID:			

NOTE: Separate sheets, photographs, documents, etc. requirement to the proposed work in support of above can be uploaded.